



READY SAFE GO COVID-19 Risk Assessment Form

Risk Rating Matrix (multiply "Duration" by "Distance") = Risk Rating

DURATION (with others)		X	DISTANCE (to others)	
Medium 4	>30 minutes		Medium 4	< 2' distance
Low 3	5-30 minutes		Low 3	2'—4' distance
Minimal 2	1-4 minutes		Minimal 2	5'—6' distance
Negligible 1	< 1minute		Negligible 1	>6' distance

In Accordance with OSHA 3990-03-2020

RISK RATING

DURATION DISTANCE X	Negligible (1)	Minimal (2)	Low (3)	Medium (4)
Negligible (1)	1	2	3	4
Minimal (2)	2	4	6	8
Low (3)	3	6	9	12
Medium (4)	4	8	12	16

RISK LEVELS

ACTION TABLE

Negligible (1-2)	No actions necessary.
Minimal (3-6)	No additional controls are required. Best practices should be implemented
Low (8-9)	Communicate the hazard with alerts and signage; if engineering controls are introduced ensure they are functioning as intended
Medium (12-16)	Install barriers such as plastic sneeze guards, use admin controls to prevent sick employees from attending work, consider PPE where other control measures are not feasible. Use Isolation techniques; Face Shields, Mask over mouth and nose
High and Very High	According to the OSHA Guidance on Preparing Workplaces for COVID-19 Only Health Care Providing Occupations have high or very high risk. (OSHA 3990-03-2020)



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AREA NAME

Item	Task/Area	Existing controls	# of people	Duration	Distance	Risk Rating	Actions/Notes
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							